

# Data Protection and Irish Woodturners Guild

## **What is the purpose of this notice?**

The Irish Woodturners Guild collects certain information about you when you join the group. This notice sets out details of the information that we collect how we process it and who we share it with. It also explains your rights under data protection law in relation to our processing of your data.

## **Who controls the use of your personal data?**

The Irish Woodturners Guild controls and is responsible for personal data that is collected in relation to your membership. If you have any queries in relation to the processing of your personal data, you can contact the Guild Membership Secretary.

## **What personal data is collected?**

Biographical data - We collect the following biographical data: name, assumed names, address, email address, phone numbers, chapter, and if you are a student or in college.

## **Where does IWG collect personal data from?**

All of your personal data that we collect will be provided by you through our application forms

## **Why do you process my personal data?**

We process your personal data in order to provide you with our services. We do not share your personal data outside the IWG without your permission. The only exception is that we send your postal address to our Journal distributor, with whom the IWG has a formal Data Controller /Data Processor agreement to guarantee compliance with the relevant legislation.

## **Consent**

While we require some personal data for communicating with you (name and postal address), we sometimes use email and/or phone.

You can withdraw your consent to use phone and/or email by contacting us using the contact details at the bottom of this notice.

IWG Membership Secretary Email: [membership@iwg.ie](mailto:membership@iwg.ie)

Or

See contact details of membership secretary in current Journal and/or website at [www.iwg.ie](http://www.iwg.ie)